



Head Teacher
Charles McNerney

ST JOHN FISHER CATHOLIC PRIMARY SCHOOL

Hazelmere Road, St. Albans,
Herts, AL4 9RW

Telephone: 01727 861077
FAX: 01727-831163
e-mail: admin@sifisher.herts.sch.uk
website: www.sjfisher.herts.sch.uk

14 May 2010

Dear Parents

St John Fisher Governors' Fund

You will recall that each year the Governors of the school write to all parents asking for a donation to the Governors' Fund. The importance of this fund to a Voluntary Aided school like St John Fisher cannot be over emphasised as it is the only source of funds we have to pay the contribution (currently 10% of the total cost) that the school must make to any major projects we undertake.

The results of the past generosity of parents can be seen all around the school. In the last 2 - 3 years the following improvements have been made possible by this generosity.

- Replacement of the windows in all classrooms, the Dining Hall and part of the Main Hall and junior toilets
- The new curtains, blinds and concertina wall system for the hall
- The rewiring of the school and upgrade of the Fire alarm system to meet the latest standards
- The new Entrance Reception area
- The new Library area with the increased storage facilities
- The new meeting room by the entrance to the hall
- The Resources room off the main hall
- Improvement to the car parking facilities
- Resurfacing of infant playground

These projects cost in excess of £250,000 and the Governors' Fund contributed £28,000 towards this sum.

Going forward, there are a number of items which need our urgent attention. The main playground needs resurfacing, the rest of the windows in the main hall need replacing, and the office block windows need replacing. The list goes on.

On behalf of the Governors we would like to thank all parents for their continued generosity and support and appeal to any parents, who have yet to make a donation for

this school year, to consider doing so as any donation may make the difference to being able to carry out these projects.

The suggested contribution to the fund is £40 for a single child or £80.00 per family but the Governors will be extremely grateful for whatever amount you donate.

If you are a taxpayer and complete a Gift Aid Declaration then we can claim a tax refund of approximately 25p for each £1.00 donated. All parts of the attached Gift Aid Declaration need to be completed and returned to the school with your donation.

If you have already completed a Gift Aid Declaration for previous years, you will still need to complete a new declaration to ensure the Fund administration complies with current tax legislation.

Advice on how to complete the Declaration is attached. Please read carefully to ensure correct completion of the form. Any form not completed correctly cannot support a claim for the tax refund.

All donations should be made using the payment slip attached and returned to the School office. Please make cheques payable to **SJF Governors' Fund**.

The best way of paying is by standing order. If you wish to use this method then please fill in the appropriate part of the payment slip attached indicating the monthly amount that will be paid. The SJF Governors' Fund bank account details that you will need for setting up a standing order are:

Bank Name	Alliance Leicester Commercial Bank
Sort Code	72-00-05
Account No	65838709
Account Name	SJF Governors' Fund

It is important that the school continues to develop in order to meet the demands of providing a high class education for our children in the 21st Century. Your support over the years has been wonderful and it is by working together that we can ensure the very best for our school.

Yours sincerely

Andy Lewis
Chair of Resources Committee

St John Fisher Governors' Fund 2010/2011

(Please complete appropriate section and sign below)

1. Cheque/Cash payment

Please find enclosed £_____ termly/annual donation to the *SJF Governors' Fund*

2. Payment by Standing Order

I/We wish to make our donation by monthly Standing Order.

I/We have provided the Governors' Fund account details (as shown in the letter) to my/our bank and have arranged the payment details for the Standing Order as follows:

Date for first payment _____

Date of subsequent payments _____

Amount of monthly payments _____

Date_____ Signed _____ Print Name _____

3. Gift Aid Declaration completed Yes / No

GIFT AID DECLARATION

***SJSA**

SCHOOL

St John Fisher

PARENT/ GUARDIAN NAME AND SIGNATURE

TITLE (Mr/Mrs/Miss/Ms) (Please delete as appropriate)

SURNAME (Block Capitals).....

CHRISTIAN NAME (Block Capitals).....

HOME ADDRESS (Block Capitals).....
.....
.....

POSTCODE.....

I want the above Charity to treat

* all donations I have made since the 6th April 200 , and all
donations I will make in the future until I notify you otherwise.

As Gift Aid donations.

***PLEASE COMPLETE THE TAX YEAR**

NAME OF

PUPIL.....

PLEASE NOTE

1. You must pay an amount of U.K income tax and / or capital gains tax at least equal to the amount of tax that the Charity reclaims on your donations in the tax year.
2. You can cancel this declaration at any time by notifying the Charity.
3. If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Charity reclaims, you must cancel your declaration.
4. As any tax refund received by the Charity will be made at the basic rate, higher rate tax payers will benefit through additional tax relief if they declare their Gift Aid Declaration on their Tax return.
5. This Declaration refers to all donations made to the Charity in respect of the School Fund but should not include donations for services, such as School Buses. Etc.
6. Please notify the Charity if you change your address.

THIS DECLARATION MUST BE IN ONE NAME ONLY

SIGNATURE.....

DATE.....